



**DEPARTMENT OF PROCUREMENT SERVICES
Pre-Bid Meeting**

PROJECT: IFB 05172024SB Districtwide Roll Up Door Preventative Maintenance **Date:** May 8, 2024
LOCATION: MSCS Maintenance Warehouse 1364 Farmville Rd, Memphis, TN 38122

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

	Name (Print)	Sign In Time	Name of Company (Print)	E-mail Address	Phone Number ()	Local or Minority *
1.	Stacey Brown <i>SB</i>	9:20	MSCS	browns13@scsk12.org	901-416-5380	
2.	Teneshia Lewis	9:28	MSCS	lewist10@scsk12.org	901-416-9670	
3.	Steve Shearer		MSCS	schaeffercs@scsk12.org	901-	
4.	Shane Porter <i>SP</i>	9:32	MSCS	porters1@scsk12.org	901-416-1208	
5.	Jimmy Powell	9:30	Dillard Door	jeff jpowell@dillarddoor.com	901 553 6652	
6.	Nick Muscarello	9:20	DS1	nmuscar16@dillarddoor.com	901 482 2343	
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By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.
 *Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.